

Religious Society of Friends in Ireland – Youth Coordinator

Application Form

Please Return this Application Form to: **Catherine Bell** (cbellding@hotmail.com)

By no later than: 25th September 2020

Personal Details	
Surname:	First Name(s):
Home Address:	Email Address:
Mobile Telephone Number:	Home Telephone Number:
For the purposes of work permits and visa applications, are you a member of an EU Member State:	If your answer is No do you have a valid work permit:

Education Details				
Name & location of schools, colleges, universities attended	Dates Attended	Qualifications obtained (Please state type of qualification, subjects studied and grade achieved)	Awarding Body	Date Awarded

Additional Training and Development (Relevant to the Role)				
Title of Course Attended	Name of College/ Training Centre Attended	Content/Details of Course	Dates Attended	Qualification/ Title of Award

Volunteering History				
Hours per week	Name of organisation and location	Brief description of your role and responsibilities	Inclusive Dates	Reason for ceasing volunteering

Employment History (List the most recent employment first)		
Company Name & Address:		
Job Title:	Start Date:	End Date:
Key Duties and Responsibilities:		
Reason for Leaving:		

Company Name & Address:		
Job Title:	Start Date:	End Date:
Hours per week:		
Key Duties and Responsibilities:		
Reason for Leaving:		

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Job Title:	Start Date:	End Date:
Hours per week:		
Key Duties and Responsibilities:		
Reason for Leaving:		

Please feel free to add further employment history information

Additional information regarding your Application

Please say (in 400 words or less) why you are applying for this position and what qualities you consider you will bring to the role.

Give examples (in 400 words or less) where you have developed and delivered activities, events and/or residential gatherings.

Describe (in 400 words or less) opportunities you have had to demonstrate excellent leadership, communication and administration skills.

Please provide (in under 400 words or less) any additional information in support of your application

References	
Referee 1	Referee 2
Name:	Name:
Address:	Address:
Telephone Number:	Telephone Number:
Email Address:	Email Address:
Do we have permission to contact your Referees without further notice:	

Declaration
<p>Declaration: I declare that to the best of my knowledge and belief there is nothing in relation to my conduct, character or personal background of any nature that would adversely affect the position of trust in which I would be placed through my appointment to this position.</p> <p>I also declare that all the particulars furnished in connection with this application are true. I understand that I may be required to submit documentary evidence in support of any particulars given by me on my Application Form. I understand that any false or misleading information submitted by me will render me liable to automatic disqualification or render me liable to dismissal, if employed.</p> <p>I understand that certain information provided by me is personal data, within the meaning of the term as defined in the Data Protection Acts 1988 and 2003, and I confirm that the provision of this information by me may be processed for the purposes of consideration of my application constitutes a consent for the purposes of the Acts.</p>
Privacy Statement
<p>This Application Form will be printed and be kept in a securely locked area by the Data Controller initially and then stored in Quaker House Dublin for a period of one year.</p> <p>This information will only be used for the purpose of appointing Youth Coordinator posts. Your information will NOT be made available to any third party unless requested to do so by statutory agencies for the purpose of child welfare/safeguarding.</p> <p>If you are concerned about the way your information is being handled please contact the Data Controller who is Catherine Bell.</p> <p>You also have the right to bring your complaint to the Data Protection Commissioner.</p>

Signed: _____ Date: _____

Handwritten signature not required if returning electronically.